



Special Adviser on International Affairs

Role description

Special Adviser on International Affairs is an unpaid role for a Fellow of the Learned Society of Wales. The appointee will report directly to the Society's President.

Aims of role

- To advocate for the Society's priorities at UK, European and international levels
- To promote strong relations with fellow academies and other relevant organisations beyond Wales
- To help ensure Council has a strong understanding of relevant international matters

Tasks

The Society has a flexible approach to how the Special Adviser will achieve the above aims. However, specific tasks are expected to include the following (working alongside the President or Chief Executive as appropriate):

- Representing the Society at meetings (virtual or physical) of relevant UK and international networks; this may necessitate occasional travel abroad
- Developing relations with academies and other relevant organisations in other countries, both in the UK and beyond
- Monitoring international developments relevant to higher education and other Society priorities
- Arranging the Society's reception of international visitors to Wales
- Briefing the Society on key international matters and providing advice on policy positions; this will include reporting to the Society's Council at least once a year to report on developments

Personal profile

- A strong understanding of international relations and intra-UK governance/devolution
- An excellent record of working with international partners
- A record of academic distinction and/or success in a senior leadership role
- A wider interest in the Society's work and a commitment to advancing its strategic priorities

There is no remuneration for this role, but reasonable expenses will be reimbursed in accordance with the Society's expenses policy.